



Berrynarbor Pre-school
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Transition Policy

At Berrynarbor Preschool we understand that starting preschool, changing settings or starting school is an exciting time for children, but can also be a challenging and anxious time for both children and their parent/carers. We are committed to putting the needs of the child first whilst working with each other, parents/carers, and other professionals to make transitions as smooth as possible for all concerned.

Children experience many transitions in their early years, and we are sensitive to the difficulty's children may have whilst going through these transitions.

“Transition should be seen as a process, not an event and should be planned for and discussed with children and parents” (EYFS)

Settling in

We realise having your child start preschool can be an anxious and scary time, so we aim to make the settling in process the most relaxed and smooth transition as possible.

We recommend doing as many “settling sessions” with your child before the child’s start date. A few sessions could be a “stay and play” session where you would stay in the room with you child, get to know the room routine and the members of staff.

This is also a good time to get to know your child’s key person and go over any specific needs of your child, basic home routines, sleep time, feed time, like/dislikes etc.

After a couple of these sessions, we would recommend you leave your child to form a bond with their key person and other carers within the room.

We would also be happy to accommodate a couple of half day sessions before starting the child off on a full day if you wish.

The nature and personality of each child will dictate how many settling visits are needed - each child is different.

School Transitions

The move from preschool to primary school is a massive step for both the children and their parent/carers.

On finding out from parents’ which school their child will be attending, either the preschool leader or individual key person will contact the school to arrange a meeting. This would involve the child’s new teacher coming into the setting and meeting the children in the preschool environment and getting to know them.

We also include the discussion of moving to primary school within our daily circle time and get the children involved in a variety of school related activities.

Each child’s key person will also complete a detailed transition form including all the areas in which the child has met and completed each area of the Early Years Foundation Stage (EYFS) and ensure this form along with an up-to-date progress report of the child is sent off to the reception teacher.

This policy was adopted at a meeting of Berrynarbor Preschool held on 06/04/2016
This policy was review and revised on 24/08/2023

Signed on behalf of the preschool.....Date.....