



Berry Harbor Preschool
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No-smoking Policy

Policy statement

Berry Harbor preschool comply with health and safety regulations and the Welfare Requirements of the EYFS in making our setting a no-smoking environment - both indoor and outdoor.

The objectives of the policy are to:

- protect all children, parents and carer's, employees and visitors from exposure to second hand smoke and vapour on the Preschool site
- support those employees and parent/carers who are smokers and wish to stop smoking, and
- Proactively promote a smokefree zone.

Procedures

- All staff, parents and volunteers are made aware of our no-smoking policy.
- We display no-smoking signs.
- We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
- Staff who smoke do not do so during working hours unless on a break and off the premises.
- Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues
- The use of e-cigarettes is covered under this policy. Although the evidence does not currently show e-cigarettes to be acting as a gateway into smoking for young people¹, there is still concern that allowing their use on-site could threaten what has become the norm of not smoking in early year's settings.

Support for parents/carers and staff who smoke:

The following is in place to support both parents/carers and staff who smoke:

Smokers can visit www.nhs.uk/smokefree to access remote support, including:

- Smokefree App
- Regular emails and texts offering support
- Smokefree Quit Kit

Implementing the policy

Responsibility for implementing this policy rests with the preschool leader and the committee. Day-to-day responsibility for implementation lies with the preschool leader. Clear signs will be displayed to ensure that everyone entering sites and vehicles understand that smoking is not allowed anywhere on-site.

Disciplinary Action

Any member of staff refusing to observe the policy by smoking in unauthorised areas will be liable to disciplinary action in accordance with Berrynarbor preschool Disciplinary Policy. In the event of a breach of the policy by a visitor or staff member of other organisations, they should be asked to extinguish all smoking materials. If they continue to smoke, the matter should be referred to the appropriate manager. Those who do not comply with the smokefree law may also be liable to a fixed penalty fine and possible criminal prosecution.

Monitoring and review

The following will be monitored:

- that prospective employees are advised of the policy
- that the preschool policy forms part of the induction programme
- that job advertisements, job descriptions and contracts of employment, refer to the non-smoking conditions
- that information provided to staff explain the non-smoking arrangements
- that there is effectively located no smoking signs that indicate the site is smokefree.

This may also be included in the following documents:

- Health and safety policy
- Disciplinary Policy

Legal framework

The Smoke-free (Premises and Enforcement) Regulations 2006

The Smoke-free (Signs) Regulations 2007

This policy was adopted at a meeting of Berrynarbor Preschool held on 04/01/17.

This policy was review and revised on 24/08/23

Signed on behalf of the preschool..... Date.....
